

To Whom It May Concern,

It is with great enthusiasm that I write this letter of recommendation for Lilly Leiran. In 2016, I had the opportunity to work with Lilly as a supervising editor for an interdisciplinary undergraduate research and writing journal—*Intersections*. I had known and worked with Lilly for some time before this project, but her work as the editor-in-chief of *Intersections* truly gave her an opportunity to demonstrate her technical and leadership skills.

In her capacity as editor-in-chief, Lilly was responsible for creating and training a team of student editors, researchers, and typesetters. In this Lilly proved to be exceptional, building on and improving our student staff and creating bridges of communication that continue to help our program even now. On day one, Lilly's organizational skills set a good trajectory for the whole project as she was able to work with her team to plan out nearly every element of the project while taking the availability of staff members and critical production deadlines into account. Lilly's leadership in training, organizing, and supervising her team made the complex process of creating the journal seem simple, and her team reacted to her leadership with excitement and determination.

Lilly was also responsible for managing a promotional campaign for multiple events related to the journal's production using multiple mediums of promotional materials, training team-members to design and create promotional materials, and navigating the institutional policies which must be observed when using promotional materials on campus. Lilly took this element of the project very seriously and was able to increase the amount of advertising that our program received for the journal at least threefold over previous semesters. I believe that Lilly's work putting together the promotional campaign directly contributed to the significant surge in participation and interest with the journal which has endured even after her departure. Lilly's work on this aspect of the project was some of the best we have ever had, and her contributions to reviewing and changing our strategies for interacting with students continue to shape the way our team functions.

While most of the work of creating *Intersections* is about leadership internal to the editing team, Lilly also demonstrated an exemplary talent for being a professional, courteous representative for our program when interacting with other units on our campus. Lilly was very successful at working with other programs, facilitating the final steps of printing through a third party, and hosting an event to highlight the work of the journal staff and contributors.

It is with absolutely no hesitation that I recommend Lilly for your company's team. I have no doubt that she will have a powerful impact due to her excellent talents of teamwork, leadership, organization, and dependability.

Please feel free to call or email me with questions.

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